



COUNTY OF LOS ANGELES  
DEPARTMENT OF PARKS AND RECREATION

*"Parks Make Life Better!"*

Russ Guiney, Director

John Wicker, Chief Deputy Director

Executive Offices • 433 South Vermont Avenue • Los Angeles, CA 90020-1975 • (213) 738-2961

August 11, 2015

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**DEPARTMENT OF PARKS AND RECREATION:  
KENNETH HAHN STATE RECREATION AREA  
PARK TO PLAYA TRAIL IMPROVEMENT PROJECT  
APPROVE CAPITAL PROJECT, PROJECT SCOPE,  
BUDGET AND APPROPRIATION ADJUSTMENT  
CAPITAL PROJECT NO. 86704  
ADOPT YOUTH EMPLOYMENT PLAN  
(SECOND DISTRICT) (4 VOTES)**

**SUBJECT**

Approval of the recommended actions will approve the proposed Kenneth Hahn State Recreation Area Park to Playa Trail Improvement Project, Capital Project No. 86704; approve the final revised Initial Study/Mitigated Negative Declaration; approve the Project scope and budget; approve an appropriation adjustment; authorize the Department of Parks and Recreation to execute a funding agreement with the Baldwin Hills Regional Conservation Authority; execute the proposed Project using a Job Order Contract previously awarded by the Board; and adopt a Youth Employment Plan.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Certify that the Board, as a responsible agency under the California Environmental Quality Act, has independently considered and reached its own conclusions regarding the environmental effects of the proposed Kenneth Hahn State Recreation Area Park to Playa Trail Improvement Project and the Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program adopted by the Baldwin Hills Regional Conservation Authority, as lead agency; determine that the documents adequately address the environmental impacts of the proposed Project; find that your Board has complied with the requirements of California Environmental Quality Act with respect to the process for a responsible agency and adopt by reference the Authority's Mitigated Negative Declaration and

Mitigation Monitoring and Reporting Program.

2. Approve the proposed Kenneth Hahn State Recreation Area Park to Playa Trail Improvement Project, Capital Project No. 86704, with a total project budget of \$2,170,000.
3. Approve an appropriation adjustment to increase the budget by \$2,050,000 to fully fund the proposed Kenneth Hahn State Recreation Area Park to Playa Trail Improvement Project, Capital Project No. 86704.
4. Authorize the Director of the Department of Parks and Recreation, or his designee, as agent of the County of Los Angeles, to execute a funding agreement with Baldwin Hills Regional Conservation Authority to accept \$1,400,000 in funding for construction and project management, and to execute work orders using a Job Order Contract previously awarded by the Board for the proposed Kenneth Hahn State Recreation Area Park to Playa Trail Improvement Project.
5. Adopt the Youth Employment Plan as required by the County of Los Angeles Regional Park and Open Space District.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will approve the proposed Kenneth Hahn State Recreation Area Park to Playa Trail Improvement Project (Project); approve the final revised Initial Study/Mitigated Negative Declaration (IS/MND); approve the proposed Project scope and budget; approve an appropriation adjustment to fully fund the proposed Project; authorize the Department of Parks and Recreation (Department) to execute the proposed Project using a Job Order Contract (JOC) previously awarded by the Board; and adopt a Youth Employment Plan.

**Project Description and Background**

The proposed Project will form a key portion of the Park to Playa regional trail that will create a continuous 13-mile trail leading from the Baldwin Hills area of Los Angeles to the Pacific Ocean at Ballona Creek. The Park to Playa regional trail will be created by linking together and improving existing trails and extending or adding new trail segments within a series of public parks and open spaces, including Kenneth Hahn State Recreation Area (KHSRA), which is on public lands owned by the State of California and managed by the Department. The Baldwin Hills Regional Conservation Authority (BHRCA) is the public agency with the primary responsibility for implementing the Park to Playa regional trail. The design and construction documents necessary to implement the proposed Project have been provided by BHRCA.

The proposed Project consists of improvements to four trail segments, commonly referred to as D, E, F and G, of the Park to Playa regional trail, all within KHSRA. The improvements include resurfacing, widening, and realigning existing trails; extending and connecting paths with new trails; replacing fencing, signage, and other trail amenities such as kiosks, benches and trash receptacles; reconstructing sidewalks, crosswalks, bicycle lanes, and drainage devices; repairing and rehabilitating landscape areas; and related improvements.

All projects funded by the Los Angeles County Regional Park and Open Space District (District) pursuant to the Safe Neighborhood Parks Proposition of 1996 (Proposition A) require that the Board adopt a Youth Employment Plan (Attachment II). Tasks that may be performed will include, but are not limited to, weed abatement and general clean-up duties.

Currently, the proposed Project expands the scope to include four segments of the trail and complete the KHSRA portion of the Park to Playa regional trail in a manner consistent in design and treatment with the entire regional trail network.

#### Funding Agreement

BHRCA was established by the County and the Santa Monica Conservancy for the purpose of providing a comprehensive program to acquire, expand, and improve open space, natural habitat, and recreational opportunities within the Baldwin Hills and other natural and recreational areas within the Second Supervisorial District. On May 28, 2013, the Governing Board of BHRCA adopted a resolution that authorized a funding allocation to the Department in the amount of \$1,400,000 for the proposed Project. Approval of the recommended action will authorize the Director of Parks and Recreation to execute a funding agreement with BHRCA to accept funding in the amount of \$1,400,000 for the construction and project management of the proposed Project.

#### **Implementation of Strategic Plan Goals**

The recommendations support the Board-approved County Strategic Plan Goals of Operational Effectiveness/Fiscal Sustainability (Goal 1) by enhancing recreational opportunities that benefit County residents.

#### **Strategic Asset Management Principles Compliance**

##### Green Building/Sustainable Design

The proposed Project will support the Board's Sustainable Design Program by enhancing the sustainability of the site and maximizing the re-use of sustainable and local resources.

#### **FISCAL IMPACT/FINANCING**

The total proposed Project cost, including construction, Civic Art, Youth Employment Plan, and County services is \$2,170,000. The proposed Project Schedule and Budget Summary are included in Attachment I.

On January 4, 2005, the Board approved an Alternative Plan of Expenditure to transfer \$20,000 in Specified Funds allocated under Section (3), Subsection (b), Paragraph (2) of Proposition A to be used for trail improvements at KHSRA.

On July 12, 2011, the Board adopted a resolution authorizing the Director of the Department to accept the \$100,000 in Proposition A Excess Funds, originally assigned to the Department from BHRCA, to supplement the existing \$20,000 grant, which increased the grant amount to \$120,000.

On March 5, 2013, the Board adopted a resolution authorizing submission of a competitive grant application in the amount of \$650,000 to California State Park's Recreational Trails Program (RTP) for the proposed Project and authorizing the Director of the Department to accept the grant funds, which was awarded, on April 23, 2015. The RTP grant is locally administered by California State Parks and funded by the U.S. Department of Transportation's Federal Highway Administration.

The proposed Project is fully funded as follows: 1) \$100,000 Proposition A Excess Funds; 2) \$20,000 Proposition A Specified Funds; 2) \$1,400,000 of funding available to the Department through a funding agreement with BHRCA, and 3) \$650,000 federal grant.

Approval of the attached appropriation adjustment (Attachment III) will appropriate \$1,400,000 from funds available to the Department through BHRCA and a \$650,000 federal grant to fully fund the proposed Project. Upon the Board's approval of the appropriation adjustment, sufficient funds will be available in the FY 15-16 Capital Project/Refurbishment budget, Capital Project No. 86704. There is no impact to net County cost.

## **OPERATING BUDGET IMPACT**

Based on the proposed Project description, the Department anticipates one-time and ongoing operating costs. Following the completion of the proposed Project, the Department anticipates one-time start-up cost of \$83,000 for signage, maintenance vehicles and tools; and ongoing operational cost of \$243,000 for maintenance staffing, supplies and utilities. The Department submitted a funding request for these operating costs as part of its Fiscal Year 2015-16 New Facilities Request to the Chief Executive Office.

## **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Approval of the recommended actions will allow the Department to deliver the proposed Project using a JOC previously awarded by the Board. With the Board's authorization, the proposed Project may be performed using a JOC as the work involves repair, remodeling, or refurbishing of County facilities.

On June 26, 1997, the Board acting as the governing body of the District adopted a Youth Employment Policy for projects funded by Proposition A. The District requires that a Youth Employment Plan for each Proposition A funded project be adopted by the governing body of the grantee at a duly noticed public meeting. Approval of the Youth Employment Plan (Attachment II) for the proposed Project will comply with the District's policy.

In accordance with the Board's Civic Art Policy adopted on December 7, 2004, as revised on December 15, 2009, the proposed Project budget includes one percent of design and construction costs to be allocated to the Civic Art Fund.

## **ENVIRONMENTAL DOCUMENTATION**

BHRCA, in its role as lead agency in matters pertaining to compliance with the California Environmental Quality Act (CEQA), by Resolution 13-01 adopted by BHRCA on May 28th 2013, found and determined that with the imposition of mitigation measures as a condition of approval of the Park to Playa Trail Improvement Project, there was no substantial evidence that the proposed Project would have a significant effect on the environment; found that the IS/MND reflected the independent judgment of BHRCA; approved the IS/MND; and found that the proposed Project will have no adverse effect on fish and wildlife resources. As part of the scope of the IS/MND, a Mitigation and Reporting Program has been included. This program will be implemented and monitored by BHRCA.

With respect to your Board's approval of the proposed Project described herein, we recommend that your Board independently consider and adopt the IS/MND and the Mitigation Monitoring and

Reporting Program.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The recommended actions will have little to no impact on County services or event programming at this facility. Closure to areas in the park will be implemented in phases, scheduled to minimize disruption to the park, and coordinated with park staff.

**CONCLUSION**

Upon approval by your Board, please instruct the Executive Office Clerk of the Board, to forward one adopted copy to the Chief Executive Office, Capital Projects Division, and one adopted copy to the Department of Parks and Recreation.

Respectfully submitted,



RUSS GUINEY

Director

RG:JW:RM

HS:GN:CK:gp

Enclosures

- c: Interim Chief Executive Officer
- Acting Executive Officer, Board of Supervisors
- Interim County Counsel
- Arts Commission
- Auditor-Controller

**ATTACHMENT I**

**DEPARTMENT OF PARKS AND RECREATION:  
KENNETH HAHN STATE RECREATION AREA  
PARK TO PLAYA TRAIL IMPROVEMENT PROJECT  
APPROVE CAPITAL PROJECT, PROJECT SCOPE,  
BUDGET AND APPROPRIATION ADJUSTMENT  
CAPITAL PROJECT NO. 86704**

**I. PROJECT SCHEDULE**

<b>Project Activity</b>	<b>Scheduled Completion Date</b>
Board Approval	08/11/2015
JOC Contract	08/27/2015
Start Construction	09/15/2015
Substantial Completion	03/11/2016
Project Acceptance	04/08/2016

## ATTACHMENT I

### II. PROJECT BUDGET SUMMARY

Project Activity	Proposed Budget
<b>Land Acquisition</b>	\$0
<b>Construction</b>	
Purchase Order Contract	0
Job Order Contract	\$1,556,800
Change Orders/Contingency	500,000
Departmental Crafts Parks Department Trails	0
Youth Employment	1,200
Construction Consultants	0
Telecomm Equip – Affixed to Building	0
Civic Arts	15,000
<b>Subtotal</b>	<b>\$2,073,000</b>
<b>Programming/Development</b>	0
<b>Plans and Specifications</b>	0
<b>Consultant Services</b>	
Site Planning/Civil Engineering/Survey	0
DPW Engineering Services	0
Geotech/Soils Report and Soils Testing	0
Material Testing	0
Cost Estimating	0
Construction Management	0
Construction Administration	0
Environmental	20,000
Utilities/Change Order	0
Other Expenditure:	0
<b>Subtotal</b>	<b>\$20,000</b>
<b>Miscellaneous Expenditures</b>	0
<b>Jurisdictional Review/Plan Check/Permit</b>	<b>\$20,000</b>
<b>County Services</b>	
Code Compliance Inspection	0
Quality Control Inspection	0
Design Review	0
Contract Administration	0
Gordian Group	30,000
Project Management Support Services	0
ISD Job Order Contract Management	0
DPW Job Order Contract Management	8,000
ISD Communications/Data	0
Project Security	0
Project Technical Support	0
ISD-Countywide Contract Compliance	19,000
<b>Subtotal</b>	<b>\$57,000</b>
<b>TOTAL</b>	<b>\$2,170,000</b>

## **ATTACHMENT II**

### **DEPARTMENT OF PARKS AND RECREATION: KENNETH HAHN STATE RECREATION AREA PARK TO PLAYA TRAIL IMPROVEMENT PROJECT CAPITAL PROJECT NO. 86704**

#### **YOUTH EMPLOYMENT PLAN**

##### **BACKGROUND (Scope of Work)**

The Project is located at 4100 South La Cienega Boulevard in Los Angeles. The Project consists of improvements to existing trails to be designated as part of the Park to Playa regional trail system.

##### **Tasks that may be performed by At-Risk Youth**

Youth will perform weed abatement and general clean-up duties.

##### **Estimated Cost of Youth Employment**

It is estimated that the Department will expend a minimum of \$1,200 in youth employment on this Project.

##### **Method of Youth Employment**

The Department shall employ youth through a service agreement with the San Gabriel Valley Conservation and Service Corp adopted by the Board on February 12, 2013. Through this program, at-risk youth from ages 18 to 24 years old are given the opportunity to gain valuable work experience performing landscaping, clean-up and maintenance services.

##### **Youth Employment Goal:**

The Youth Employment Goal for the County of Los Angeles was \$15,739,507.43. The Department exceeded this goal.



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BA FORM 03/13

BOARD OF  
SUPERVISORS  
OFFICIAL COPY

COUNTY OF LOS ANGELES

**REQUEST FOR APPROPRIATION ADJUSTMENT**

**DEPARTMENT OF PARKS AND RECREATION**

DEPT'S.  
NO. 600

August 4, 2015

**AUDITOR-CONTROLLER:**

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

**ADJUSTMENT REQUESTED AND REASONS THEREFOR**

**FY 2015-16**

**4 - VOTES**

**SOURCES**

BA Detail - See Attachment  
Page 1

**USES**

BA Detail - See Attachment  
Page 1

**SOURCES TOTAL: \$ 2,050,000**

**USES TOTAL: \$ 2,050,000**

**JUSTIFICATION**

The appropriation adjustment of \$2,050,000 (\$1,400,000 from Safe Neighborhoods Park Proposition also known as Proposition A of 1996 available to the Baldwin Hills Regional Conservation Authority and a \$650,000 Federal Grant from the State's Recreational Trail Program) is necessary to fully fund the proposed Kenneth Hahn State Recreation Area Trail Improvements Project, Capital Project Number 86704.

  
AUTHORIZED SIGNATURE MALOU RUBIO, DEPT. FINANCE MANAGER II

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF  
EXECUTIVE OFFICER FOR ...

☐ ACTION


☒ RECOMMENDATION

AUDITOR-CONTROLLER

BY

B.A. NO.

005

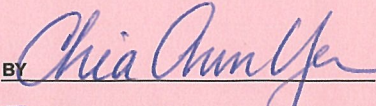
  
July 16 20 15

☒ APPROVED AS REQUESTED

☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY

  
July 21 20 15

**County of Los Angeles  
Request For Appropriation Adjustment  
Department of Parks and Recreation  
F.Y. 2015-16  
4-VOTES**

**SOURCES**

PARKS AND RECREATION  
PK-Kenneth Hahn State Rec Area Trail Improvements (2)  
A01-CP-94-9923-65043-86704  
Rev: Other Grants and Contributions / CP                      \$    1,400,000  
INCREASE REVENUE

PARKS AND RECREATION  
PK-Kenneth Hahn State Rec Area Trail Improvements (2)  
A01-CP-90-8938-65043-86704  
Rev: Federal-Other / Capital Projects                      \$       650,000  
INCREASE REVENUE

**TOTAL    \$    2,050,000**

**USES**

PARKS AND RECREATION  
PK-Kenneth Hahn State Rec Area Trail Improvements (2)  
A01-CP-6014-65043-86704  
Capital Assets-Building and Improvements                      \$       2,050,000  
INCREASE APPROPRIATION

**TOTAL    \$    2,050,000**

**JUSTIFICATION:**

The appropriation adjustment of \$2,050,000 (\$1,400,000 from Safe Neighborhoods Park Proposition also known as Proposition A of 1996 available to the Baldwin Hills Regional Conservation Authority and a \$650,000 Federal Grant from the State's Recreational Trails Program) is necessary to fully fund the proposed Kenneth Hahn State Recreation Area Trail Improvements, Capital Project No. 86704.

BA #005

 July 17, 2015